



PRE-CLOSING CHECKLIST

FOR NEW CONSTRUCTION

Use this handy checklist as a guide to spot common issues for new construction homes during the pre-closing walk-through with your builder.

Must-have items: *checklist, pencil, selections sheet, measuring tape, flashlight, blue painter's tape*

INTERIOR

FLOORING

- creaky stairs and floors
- chips, paint stains or scratches in hardwood flooring
- broken or uneven tile or grout
- ripples, holes, or stains in carpet

BATHROOMS

- chips or scratches on tubs and sinks
- chips or scratches on countertops
- rust stains or scratches on shower floors and tubs
- flush toilets WITH TOILET PAPER to make sure pipes are open
- caulk splatters on tile, countertops or wall
- water pressure is appropriate
- hot water runs in a timely manner
- tiles are properly grouted and even
- faucets are unscratched

ELECTRICAL

- test electrical outlets and make sure a plug will fit in each one
- all lighting and fans work when switched on
- light fixtures are centered

HVAC

- check heat and AC to make sure they function properly
- ask about what type of filters to use and where to replace them
- ask about thermostats and get trained on how to use and program them if needed
- learn shut-off locations for gas and water
- test all smoke alarms

KITCHEN

- chips or scratches on countertops
- chips or breakage on kitchen cabinets
- cabinet doors rubbing or improperly aligned
- interior breakage on cabinets where they meet the wall
- scratches and/or dents in appliances
- garbage disposal runs properly
- backsplash is even and sealed where it meets the countertops
- range hood works and vents outside

WALLS & CEILINGS

- uneven or bowed walls
- uneven paint coverage
- dents and dings on ceilings and walls
- gaps in moulding
- nailpops

DOORS & WINDOWS

- sealed windows and screens in all windows
- all windows open smoothly
- locks work on all windows
- glass is intact in all windows
- all interior and exterior doors close properly and latch
- locks operate properly
- garage doors open and close
- no dents or dings in garage doors
- proper seal around garage door

EXTERIOR

- yard is properly graded with no standing water
- landscaping and sod are healthy and properly installed
- doorbell works
- no protruding nails in deck or porch
- dead trees have been removed