MOVING CHECKLIST

weeks 5 - 3 before moving

5 weeks before you move

☐ Finalize your moving date.
☐ Book a moving company: Confirm the date, time, and details of your move. Make sure to add additional insurance if needed and discuss their policy on lost or broken items.
☐ Begin packing non-essentials and areas you don’t use often. Basements, garages and attics can take much longer than expected.
☐ As you pack, label each box with the destination and contents. Use the printable Box Inventory to keep track.

4 weeks before you move

☐ Notify utilities: Start the process of closing utility service at your current place and getting utilities set up at your new residence. Including: Electric, Water, Gas, Telephone, Cable/Internet, Cell Phone, Sewer, Trash
☐ Notify your landlord: If you’re renting, let your landlord know. Find out how to get your security deposit returned.
☐ File a change of address with the Postal Service (note: this can be done online).
☐ Make travel arrangements for your pets(s) and make sure they are up-to-date on vaccinations and are microchipped in case they get out during the move.

3 weeks before you move

☐ Use up your food: Plan ahead to finish (or dispose of) everything in your fridge, pantry or freezer by your move date.
☐ Have your car serviced if you’re making a long-distance move.
☐ Arrange insurance. Check with your home & car insurance agents to transfer to the new address (rates may change depending on your new location). Don’t forget additional insurance for moving, renting, and storage if needed.
☐ Dispose of flammables, corrosives, and other items you are not allowed to ship/move.